



The Penielville School, Abuja

Parents' Teachers' Forum held on the Saturday 8th July 2023.

Minutes of the Meeting

S/NO	DELIBERATION/DECISION	ACTION BY
1	OPENING: The meeting started at 10:51am with an opening prayer led	Mrs Albert
2	by Mrs. Eguabor. The PTF Secretary, Mrs Albert, gave an opening	MrsEguabor
3	remark thanking parents and teachers for their prompt attendance, she	Mrs Albert
4	apologized for the late commencement of the meeting stating the	
5	need to wait for more parents to come in. New parents and new	
6	teachers introduced themselves. The PTF Secretary, Mrs. Albert	
7	encouraged teachers to maintain diligence in their places of	
8	assignment, stating that it would pay-off eventually.	
9		
10	The minutes of the last meeting was read by Mrs. Blessing, the Deputy	Mrs Blessing
11	Head Teacher of The Penielville School.	
12	The motion of the meeting was moved by Mr. Agbo and was seconded	Mr Agbo
13	by Mrs Patience Paul Bodam.	
14	The Head Teachers Speech was taken by Mrs. Asuru.	Mrs. Asuru
15	Mrs Albert apologized for the absence of the PTF Chairman and	Mrs. Albert/
16	suggested parents air opinions on how long a tenure should last.	Binniyat/
17	Mrs. Adeleye suggested three years while Engr. Kelvin Suggested two	Adeleye/Engr
18	years. Mrs. Binniyat seconded the idea of two years as well as Mrs.	Kelvin

19	Albert. It was concluded that the tenures for positions for the PTF will	Chief Odu/ Mr Agbo
20	be for two years. Chief Odu was nominated to handle the nomination	
21	procedures. However Mr. Agbo suggested that Parents who are absent	
22	should be carried along. As a result, nominations will be held next	
23	term; Term 1. There was a deliberation on PTA levies. A few parents	
24	suggested reminders in order to promote prompt payment. Mr.	Mr. Olukunbi
25	Olukunbi suggested that the school fees account should be used for the	
26	payment of both school fees and PTA levy.	
27		
28	Mrs. Asuru threw the suggestion of including coding and robotics in the	Mrs Asuru
29	curriculum and allowed deliberations .Mr Olukunbi suggested they	
30	should merge up with the kids I.C.T curriculum. Mrs. Asuru stated that	
31	the curriculum is graduated and for that reason robotics and coding are	
32	totally different learning areas and should be taught specially	
33	Matters arising:	
34	a) The Confirmation of Place: Parents were given forms to confirm that	
35	they kids were coming back to the school in September. Mrs Asuru	
36	stated that this is key to having your child's place reserved.	
37		
38	b)Punctuality: It was agreed that from September, late cards will be	
39	issued daily to latecomers to school and also some points will be taken	
40	out of their weekly points.	
41	c) Permanent Site: Mrs Asuru said that we are hopeful that the school	
	would be expanding by September via leasing.	

42	d) Uniforms: Mrs.Asuru apologized to the parents for the unavailability	
43	of ties for the boys. She clarified parents on the Friday wears stating	
44	the uniform as: Grey T-shirt, black trousers and black shoes	
45	e)Summer School: Mrs. Asuru informed parents of the unlikelihood for	
46	summer school to hold because of the expansion that will be going on	
47	in school.	
48	f)Reading books: Mrs. Asuru stated that giving reading books haven't	
49	ran smoothly in Term 3 as many books were damaged and no positive	
50	response from some parents. Parents were encouraged to ensure that	
51	the school's reading books given to their kids are handled with care.	
52	g) Increment in Tuition: Mrs. Asuru informed the parents that there	
53	will be at most 15% in tuition fees across the school. Also there will be	
54	increase in the price of books. She pleaded with parents to note that	
55	the price of uniforms will be subject to the final prices published by the	
56	vendors, so current prices are tentative.	
57	h) Transportation: We expect to have at least 75% increase in	
58	transportation price. Mrs. Asuru encouraged the parents drop off their	
59	kids in the morning and to take to the After School programme which	
60	ends at 5:30 pm and pick their kids on the way back from work as this	
61	is a far cheaper option.	
62	i) Production: Holding on July 22nd.	
	Any Other Business: Mrs Weinoh also proposed consent forms be	Mrs Weinoh/Ajayi

63	given to parents to indicate on whether or not their kids could be	Mrs. Adeleye
64	disciplined using cane by teachers. Mrs. Asuru responded saying that	
65	she handles that aspect well and the school will not let teachers hit the	
66	kids for various reasons which she explained.	
67	Mrs. Ajayi proposed that a certain percentage of the PTF fund should	
68	be given to the teachers for welfare. Mrs. Adeleye suggested 35%,	
69	Chief Odu seconded the suggestion. Mrs. Zendesha suggested 30%	Chief Odu/
70	given to teachers welfare and parents were asked to vote. It was	Mrs
71	concluded that 30% of the levy raised should be giving for teacher's	Zendesha
72	welfare.	
73	The Chairperson stated in her words that the outstanding PTA levies	
74	from parent should be carried over in addition to the next session's	
75	PTA levy. There were suggestions from parents, Mrs. Ogbemudia	
76	suggested that outstanding payment could be paid before the	
77	completion of the session so as to avoid over burdening with the new	
78	increment in fees. Mrs. Bodam suggested that all payment be made in	
79	one account and sorted afterwards in the school. Mr. Olukunbi	
80	suggested that lateness card should be implemented to encourage	
81	punctuality; he also suggested that kids should not be deprived of	
82	reading books damaging books until the subsequent term. In addition	
83	he suggested that children on after school should be catered for till	
84	6pm because of the closing time of some parents. Mrs. Asuru	

85	responded that parents should encourage their children's behaviour	
86	and mindset positively towards the way they handle books. She also	
87	added that the closing time for children on After School programme	
88	cannot be moved beyond 5:30pm considering the distance of some	
89	teachers and for security reasons. However, events of late coming	
90	should be one-off and not often. Mrs. Asuru clarified parents in early	
91	years about graduation and stated that graduation from Early years to	
92	Primary years is not part of the school's plan. However, provisions	
93	would be made to celebrate the children at the end of each academic	
94	session. Mr Zendesha raised a suggestion that the PTF should consider	
95	how they can come in to assist the school in installing solar energy	
96	panels as indicated in the Head Teacher's address.	
97		
98	VOTE OF THANKS: The vote of thanks was given by Mrs. Blessing.	
99	The meeting came to a close with a prayer by Mrs. Ubamadu at exactly	
100	1:00pm.	
101	Twenty-four parents and nineteen teachers attended the meeting.	
	<u>ATTENDANCE.</u>	
	1. MrsOlapade	
	2. Mrs Emu-Eguabor	
	3. VictoriaNyebe	
	4. Jude Odu	
	5. Peace ChidinmaUbamadu	
	6. Peace EssienWillams	

	<p>7. Mrs Jessica Ogbemudia</p> <p>8. Agbo S Agbo</p> <p>9. Winnifred Peter Baba</p> <p>10. Olivia Biyama</p> <p>11. Joyce Binniyat</p> <p>12. NgusoronAgbabokha</p> <p>13. OboromeniWeinoh</p> <p>14. AdeleyeOlushola</p> <p>15. Mrs Patience Bodam</p> <p>16. James Queeneth</p> <p>17. Fatima Hassan</p> <p>18. Sandra Ilodunba</p> <p>19. OlukumbiOriyomi</p> <p>20. Faith Jedy-Agba</p> <p>21. Maryam Olapade</p> <p>22. George Titilopemi</p> <p>23. Seno Albert</p> <p>24. YronneZendesha</p> <p>25. Asuru Sunday N</p> <p>26. Oguntade Gloria</p> <p>27. TolulopeAdebimpe</p> <p>28. IkoliChioma</p> <p>29. Eguridu Deborah</p> <p>30. James Naomi</p> <p>31. Paul Enebi</p> <p>32. Rosemary Abulu</p> <p>33. Marvelous Harrison</p> <p>34. Oshoibuame Monica</p> <p>35. Mrs Priscilla Onize</p>	
		MrsAsuru

	<p>36. AbiodunAdewale</p> <p>37. UgwiyaOgechi</p> <p>38. Obiakor Hanna</p> <p>39. Olatunde Felix</p> <p>40. Abigail Iorfa</p> <p>41. MrsEkundayo</p> <p>42. JamdaNanyak Patience</p> <p>43. AdeolaChoima</p> <p>44. Mrs Cecilia OfemOnem</p> <p>45. Mr Solomon Emmanuel</p> <p>46. Blessing Chaami.</p> <p>47. AsuruHarrieth.</p>	<p>MrsAsuru</p>
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